

Instructions for booking your MASC/MASS conference room online.

PLEASE NOTE: In order to access the special "reduced rate", you must register using the step sequence listed below.

Step #1: Go to the Resort and Conference Center at Hyannis website: www.capecodresortandconference.com

Step #2: Click on the Check Availability/Book Online tab (top right hand corner of website)

Step #3: Using drop down arrows enter the number of adults, children, and rooms

Step #4: Select Add Code

Step #5: Select Discount Code

Step #6: Select Group Attendee (from drop down menu)

Step #7: In the white box enter the group code: **MASC17**, then click on ADD

The general group information will now appear on the availability screen. In the steps that follow you will enter your own individual information.

Step #8: Select COMPLETE RESERVATION

Step #9: Click on your desired arrival date and then your departure date, then click on CONFIRM DATES OF STAY

Step #10: Select your room type by clicking on the BOOK tab

Step #11: Enter all your contact details and click on the COMPLETE RESERVATION tab once all information has been completed. **Once you finish this step your reservation has been booked and a confirmation page will appear that you have an option to print.**

Your credit card will be charged within 24 hours of the time of booking. If you will be mailing in a check and DO NOT want your credit card to be charged please put this note in as in the SPECIAL REQUEST field.

Once the hotel has received and has processed your deposit you will be emailed an additional confirmation which will show your processed deposit.

WE LOOK FORWARD TO SEEING YOU IN NOVEMBER.

masc