



COSCAP Fall Conference Agenda

Friday, November 4, 2016

Resort and Conference Center

35 Scudder Lane, Barnstable, MA

9:00am - 9:30am	Registration/Coffee & Pastry
9:30am - 11:00am	Ethics & School Employees David Giannotti, Public Education and Communications Division Chief State Ethics Commission
11:00 am – 11:15 am	Break
11:15am - 12:00pm	The Art of Writing Job Descriptions Sandy Stapczynski, President, Human Resources Services, Inc.
12:00pm - 1:00pm	Lunch Break
1:00pm - 2:30pm	FERPA & Student Records Andrew J. Waugh, Esquire Murphy, Hesse, Toomey & Lehane, LLP
2:30 pm – 2:45 pm	Break
2:45 pm – 4:00 pm	Retirement 101 Judith Corrigan, Deputy General Counsel & Managing Attorney Public Employee Retirement Administration Commission
4:00pm - 4:30pm	COSCAP Member Business Meeting/Q & A